

The London Trauma Conference

11th - 14th December 2018

Guidelines for Authors: Preparation of Abstracts London Trauma Conference London Cardiac Arrest Symposium and London Pre-hospital Care Conference 2018.

Abstract submissions

Submissions will be taken for presentation at the conference.

Accepted posters will be displayed at the conference and presenters will be asked to discuss their poster with a selected group of researchers at specified times during the conference.

In addition a small number of submissions will be selected for oral presentation at 'Stand up Science' on Thursday evening. This relatively informal event provides five minutes to convey the significance of the submitted work in an oral presentation to the audience and five minutes for questions.

Prizes will be awarded for the **best stand up science presentation** and **best poster**.

Publication

Suitable abstracts will be published in a conference supplement of the Scandinavian Journal of Trauma Resuscitation and Emergency Medicine. (www.sjtrem.com).

Contributors can view abstracts from previous conferences on the SJTREM website.

Submission

Please send abstract submissions to: LTCdec2018@gmail.com

Please put: **LTC ABSTRACT** and **your surname** in the title line.

Abstracts can be submitted anytime until the closing date: 5pm on Monday 5th November.

Guidelines

These guidelines provide authors with instructions based on the Publisher's formatting and editorial requirements. Please take a moment to read them and familiarise yourself.

Abstracts that do not meet these requirements cannot proceed into production.

View the Conference Programme and Find Out More at:

www.londontraumaconference.co.uk

Font

Please use Times New Roman, font size 12 for titles and 11 for all other text. Abstracts should be submitted in Microsoft Word™.

Title

The title should be in bold, sentence case with no full stop at the end and no underlining, e.g.: **Results from experiments in this field**

Authors

One of the authors must be a delegate attending the conference.

First name, middle initials if required, and surname with no full stop at the end. Underline the name of the corresponding author. A comma should separate author names. Where authors are from a number of different institutions, the appropriate institution number from the affiliation list should be given as a superscript number immediately after each author's name, e.g.:

John Smith¹, Susan Jones¹, Bill Fisher²

An asterisk * should be used to link the corresponding author with their email address, if being included.

If the authors are presenting an abstract on behalf of a study group, this information should not be included in the author list, but should appear in an Acknowledgements section.

Affiliations

Affiliations should include department, institute, town and country. Only provide one affiliation per author.

e.g.: ¹Department, University, Town, State, USA

Main text

Abstracts should be submitted in in the following format:

Title, Background, Method, Results, Conclusion or Discussion and References.

- Should not be more than 300 words (excluding Title, Authors and references).
- Type the text unjustified, without hyphenating words at line breaks
- Use hard returns only to end headings and paragraphs, not to rearrange lines
- Use the Publisher reference format (see below)
- Greek and other special characters may be included. If you are unable to reproduce a particular special character, please type out the name of the symbol in full
- SI units should be used throughout (litre and molar are permitted, however)
- Web links (URLs) should be provided in full, including both the title of the site and the URL, in the following format:

Mouse Tumour Biology Database [http://tumor.informatics.jax.org/cancer_links.html]

- Abbreviations should be used as sparingly as possible and should be defined when first used

Tables and Figures

No figures or tables in abstracts.

Structured abstracts

In structured abstracts, paragraph headings should be typed in **bold** with no colon at the end. Do not use the heading 'Abstract'.

Each heading should be in a separate paragraph, e.g.:

Background Followed by regular text, on a new line and in the same format as shown above for main text.

Materials and methods Results Conclusions

For Case report abstracts: **Background, Case report, Conclusion**

Acknowledgements

Brief acknowledgements may be included and should be placed after **Conclusions** and before the **References**. If the abstract is being presented on behalf of a study group, this information should be noted here rather than in the author list.

Trial registration

The Publisher supports prospective registration of randomized controlled clinical trials. Abstracts related to RCTs should include the trial registry along with the unique identifying number. Trial registers that currently meet our requirements can be found at <http://www.icmje.org/about-icmje/faqs/clinical-trials-registration/>.

Consent to publish

If the abstract contains details relating to individual participants (for example a case report), written informed consent for the publication of these details must be obtained from the participants, and a statement to this effect must appear at the end of the abstract. Our guidelines for consent statements can be found here:

<http://www.biomedcentral.com/about/editorialpolicies>. If the patient is deceased, consent for publication should be obtained from the next of kin; if the patient is under 16, consent should be obtained from the parent or guardian.

References (Maximum three references)

All references should be cited/called out consecutively in the text, using numbers in square brackets. Only papers that have been published, or are in press, or are available through public e-print/preprint servers should be included in the reference list.

Journal abbreviations should follow MEDLINE standards.

References should be laid out at the end of the abstract in Vancouver style and be preceded by the relevant reference number. Foreign/translated works are allowed in references, as long as they also follow Vancouver style. Please ensure that the number of references listed is reasonable and does not exceed more than half a page. An example of a reference for a journal article follows. The full reference style guide can be found at the journal's website.

1. Chomczynski P, Sacchi N. Single-step method of RNA isolation by acid guanidinium thiocyanate-phenol-chloroform extraction. *Anal Biochem.* 1987; 162:156-159.

Appendix B

Guidelines for Authors: Preparation of Abstracts – Sample Abstract
Abstract title here in sentence case (no unnecessary capitalization), no underlining and no full stop at the end

Firstname A Lastname1*, Firstname B Lastname2, Firstname C Lastname3

1Department, University, Town, State, USA

2University, Town, County, UK

3Company, Town, State, Canada, Postcode

*Email address of corresponding author if being included

The text in this abstract should not be more than 300 words, unless otherwise specified by your conference organizer. Please use single line spacing and type the text unjustified without hyphenating words at line breaks. Use hard returns only to end headings and paragraphs, not to rearrange lines.

Greek and other special characters may be included - if you are unable to reproduce a particular special character, please type out the name of the symbol in full. Please check if abstract submission systems have corrupted special characters or <p> values. SI units should be used throughout (litre and molar are permitted, however). Abbreviations should be used as sparingly as possible and should be defined when first used.

Citations to references should be included in square brackets [1,2], and citations to any figures (Figure 1) and tables (Table 1), must also be included in round brackets.



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